

Welfare Benefits Team Leader and Caseworker

We are looking to recruit a highly motivated individual as a specialist Welfare Rights Team Leader to:

- Lead, coordinate and develop the Welfare Benefits Team, working with both paid and volunteer advisers;
- Deliver high quality welfare benefits advice and specialist casework on behalf of clients;
- Provide welfare benefits specialist support to non-welfare benefit advisers

The role will involve working closely with senior management to help deliver the strategic aims of the service. You will have good IT, numeracy and literacy skills. You will be an experienced Welfare Benefits Adviser and be able to demonstrate team leadership, with good communication skills and a commitment to delivering a high quality service.

Locations: Various locations across North Somerset / Remote working
Hours: 37.5 hours per week (part time / job share considered)
Contract: Permanent
Salary: £24,204 - £27,511 depending on experience

Citizens Advice North Somerset (CANS) is an established and well regarded local independent charity who provide free, impartial and confidential advice. We undertake research & campaign work to influence policy makers and to effect change. We work in partnership with the Local Authority, The Legal Aid Agency, Macmillan Cancer Support, Money and Pension Service, Wessex Water and many more local and national partners to deliver our advice services to over 7,500 clients living and working in North Somerset.

The application pack is available on our website: www.nscab.org.uk. For an informal conversation about the role please email hr@nscab.org.uk or call 01934 836201 and ask to speak to Sara Leeroth.

Closing date: Monday 27th September 2021 at midday

Interviews to take place on 4th October 2021

Completed applications to be emailed to hr@nscab.org.uk

